Workshop Invitation

ISORA 2020 completion and data usage

We are pleased to invite delegates from your tax administration to a two-day training session on the collection and use of ISORA (International Survey on Revenue Administration) data.

The workshop is co-arranged by IOTA and the OECD FTA and hosted by the Norwegian Tax Administration (NTA).

When	12th May 08:30 – 17:00 and 13th May 09:00-15:00 2020
Where	The Norwegian Tax Administration Headquarters at Fredrik Selmers vei 4, Helsfyr, 0663 Oslo, NORWAY Photo ID is required for workshop entry.
Costs	Each participant's Tax Administration must cover costs for travel, accommodation, meals and drinks, except for the complimentary dinner on the 12th May.
Logistics	Please see attached Logistics document
Registration	Please see attached Registration form. Registration deadline is Tuesday 31st March 2020.

Purpose and target audience

The purpose of the training session is to:

- provide insight into the changes made to the 2020 survey;
- provide guidance and recommendations for an efficient collection process that ensures high quality data;
- discuss areas of using ISORA data;
- exchange strategies for stimulating use and creating buy-in with management;
- discuss challenges and best practice related to ISORA completion and use; and
- encourage networking among ISORA stakeholders.

Target audience for the training session is:

- Tax officials from OECD-FTA and IOTA member administrations who will be involved in completing ISORA 2020 or are using/ will use ISORA data for analytic and strategic purposes.

- Each administration may register up to 3 delegates.
- Prior ISORA experience is advantageous but not necessary.

Participants must bring their own laptops with WiFi connectivity.

The workshop is held in English.

Draft Agenda

Please note that on 12th May, registration starts at 8:30; the workshop starts at 9:00.

Agenda Item	Description
	Day 1: Tuesday 12th May. ***Focus: ISORA Completion.***
Registration	Registration in the NTA reception. Photo id required.
Introduction	Background, introduction and motivation (why ISORA)
Overview	Overview of the changes to the ISORA survey (structure, annual questions vs. periodic questions) and why they were necessary
Coffee break	
Data collection platform	Revision of the features of the data collection platform (formatting, error messages, coordinators + correspondents etc.)
Preparing for ISORA 2020	Best practice for ISORA preparations & completion (local repository of definitions, where to find data etc.)
ISORA 2020 forms - Part 1	Form walk-through - Part 1
Lunch break	
Breakout group discussions	Discussions between new and experienced ISORA participants regarding: - Approaches to complete ISORA (e.g. experienced participants can advise on completion issues and they resolved them) - How to improve internal data collection processes (e.g. what were the lessons learnt from previous ISORA rounds and what will countries do differently when preparing and completing the survey this time) - Best practice for completing the survey Possible break-out group where new ISORA coordinators will be provided with a detailed overview of the data collection platform (to be confirmed)
Coffee break and group picture	
Forms part 2	Form walk-through - Part 2
Wrap-up	Summary of day 1, preparation for day 2

Day 2: Wednesday 13th May. *Focus: ISORA Usage.*	
Introduction	Introduction to day 2
Summary	Report back from breakout group discussions from Day 1
Data portal functionality	Demo of the data portal functionalities (registration, different ways to access the data, data download, etc.)
Coffee break	
Usage statistics	Presentation of statistics from the Survey on ISORA Usage (IOTA and FTA-members)
User story 1	Presentation by a country on how it uses the ISORA data and questions
User story 2	Presentation by a country on how it uses the ISORA data and questions
Lunch break	
Breakout group discussions	Breakout groups to discuss how organisations can use the data and how coordinators can get senior management buy-in.
Summary	Summary from breakout group discussions and open discussion on ISORA data usage
Wrap-up and evaluation	Workshop wrap-up and Evaluation.

Registration

For registration, please complete and return the attached registration form to international.unit@skatteetaten.no with copy to Secretariat@iota-tax.org and FTA@oecd.org .

Please complete one form per participant from your administration.

Registration deadline is Tuesday 31st March 2020.

Contacts

If you have any further questions, please contact one of the following:

Name	Responsibility	Email address
Oliver Petzold, OECD	Content	Oliver.PETZOLD@oecd.org
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